**CONCEPT NOTE FORM**

**Deadline for submission of Concept Notes:**

**22 March 2019**

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| **1. Applicant – general details** | Full name  |  |
| Acronym (if applicable) |  |
| Country of registration |  |
| Legal status |  |
| Address |  |
| Website and/or facebook page (if applicable) |  |
| Contact person | Name |  |
| Tel |  |
| Email |  |

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| --- | --- | --- |
| **2. Applicant – managerial capacities** | Annual turnover / Budget |  |
| Governance structure*Please briefly describe the structure of the organization, roles and responsibilities of the key staff that will be involved in project implementation.* |  |
| Number of staff working in the organization |  |

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| --- | --- |
| **3. Priority (priorities) addressed (select one or more priorities areas):** | * provision of direct services for women who use drugs focusing on reducing drug related harm, improving sexual and reproductive health and rights;
* empowerment and mobilization of women who use drugs community;
* advocacy and fulfillment of human rights of women who use drugs;
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| **4. Requested budget** *(maximum 13 000 EURO)* |  |

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| **5. Duration** *(maximum by December 31, 2019)* |  |

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| **6. Title, objective and main activities*** **Title**
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| * **Objective ( max. 50 words)**

*Describe what the project aims to achieve in terms of its topic and the changes that should take place as a result of the project.* |
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| * **Expected results/outcomes (preferably 1-3 results/outcomes)**

*Give sufficient information so that the results, preferably no more than 3, can be clearly understood.*  |
| 1.2.3. |
| * **Indicators of achievement**

*For each result, list suggested indicators of achievement, covering BOTH quantitative and qualitative progress.* |
| 1.1.1.2.…2.1.2.2.…3.1.3.2.… |
| * **Planned activities**

*Under each result, list the activities proposed with a brief explanation of each activity.*  |
| 1.1.1.2.…2.1.2.2.…3.1.3.2.… |

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| **8. Relevance (max. 500 words)***State which priority the proposal addresses and how it complements other ongoing work of your organization.*  |
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